

## Appendix D: Presenter Evaluation Form

Thank you for your time, pls fill in the below & email to [Khalid.risheq@gmail.com](mailto:Khalid.risheq@gmail.com)

Please add "X" on you selection where 5 is best & 1 is worst

	1	2	3	4	5
<b>Sessions Time Management? Days, Duration &amp; Breaks.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comment:					
<b>Topics Covered ?</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comment:					
<b>Demonstration Equipment? Hands on Equipment</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comment:					
<b>Technical Meeting Materials? Presentation &amp; Handouts</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comment:					
<b>Presenter knowledge and command of training?</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comment:					
<b>Presenter Presentation Skills ? Presentations, slides,</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comment:					
<b>Presenter Demonstration Skills ? Hands on DVR Menus, Camera Setup, Software Configuration, IP System.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comment:					
<b>Communication skills ? Organizes and Expresses Ideas and Information Clearly</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comment:					
<b>Interpersonal Skills ? Responsive to queries, Approaches others in a pleasant manner and respect.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comment:					

**Note:**

Please don't hesitate to send any recommendations to improve the technical meeting or regarding any other issue, we would love to hear from you.

Best Regards  
Khalid Risheq