

Appendix D: Presenter Evaluation Form

Thank you for your time, pls fill in the below & email to Khalid.risheq@gmail.com

Please add "X" on you selection where 5 is best & 1 is worst

	1	2	3	4	5
Sessions Time Management? Days, Duration & Breaks.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comment:					
Topics Covered ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comment:					
Demonstration Equipment? Hands on Equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comment:					
Technical Meeting Materials? Presentation & Handouts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comment:					
Presenter knowledge and command of training?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comment:					
Presenter Presentation Skills ? Presentations, slides,	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comment:					
Presenter Demonstration Skills ? Hands on DVR Menus, Camera Setup, Software Configuration, IP System.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comment:					
Communication skills ? Organizes and Expresses Ideas and Information Clearly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comment:					
Interpersonal Skills ? Responsive to queries, Approaches others in a pleasant manner and respect.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comment:					

Note:

Please don't hesitate to send any recommendations to improve the technical meeting or regarding any other issue, we would love to hear from you.

Best Regards
Khalid Risheq